

DRAFT

BRISBANE PLANNING COMMISSION  
Action Minutes of July 9, 2015  
Regular Meeting

A. CALL TO ORDER

Chairperson Do called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Anderson, Parker, Reinhardt, and Chairperson Do. Commissioner Munir arrived at 7:35 p.m.

Absent: None.

Staff Present: Senior Planner Johnson and Associate Planner Capasso.

C. ADOPTION OF AGENDA

Commissioner Parker moved and Commissioner Anderson seconded to adopt the agenda. The motion carried 4-0.

D. CONSENT CALENDAR

1. APPROVAL OF DRAFT ACTION MINUTES

- i. May 14, 2015 regular meeting
- ii. May 28, 2015 regular meeting

Commissioner Parker moved and Commissioner Reinhardt seconded to adopt the consent calendar. The motion carried 3-0 (Anderson abstaining).

E. ORAL COMMUNICATIONS

None.

F. WRITTEN COMMUNICATIONS

Chairperson Do acknowledged publications received that were not on the agenda.

G. NEW BUSINESS

1. Introduction of Planning Commissioner Greg Anderson

Senior Planner Ken introduced Commissioner Anderson. Commissioner Anderson spoke briefly about his past experience as Vice Chair of the Brisbane Citizens Committee for reviewing the Baylands Draft Environmental Impact Report (EIR) and stated he looked forward to working

with the Commission in reviewing the Baylands Final EIR and all future projects. The Commissioners welcomed Commissioner Anderson.

#### I. ITEMS INITIATED BY STAFF

##### 1. Overview of Updated Planning Commissioner Handbook

Senior Planner Johnson noted the Planning Commissioner Handbook had been updated and was available to Commissioner's electronically or in hard copy.

He reviewed upcoming public hearings for the July 23, 2015 Commission meeting, including the revised Circulation Element in relation to Complete Streets, and a re-hearing of Variance, Conditional Use Permit, and Setback Exception Modification applications for a new home at 875 Humboldt Road which was originally heard by the Commission on February 26, 2015.

#### J. ITEMS INITIATED BY THE COMMISSION

##### 1. Subcommittee Updates

Commissioner Reinhardt reported on the June 15, 2015 City Council workshop on the Draft Baylands Sustainability Framework. He noted that most comments were positive, and the Council gave direction to the Sustainability Subcommittee for minor edits.

Commissioner Parker asked about implementation of the Housing Element programs for new housing and mixed use development in the southeast portion of Crocker Park. Senior Planner Johnson said staff was working to finalize a work scope and project schedule and would provide a more comprehensive update to the Commission at a future meeting.

#### K. ADJOURNMENT to the Regular Meeting of July 23, 2015 at 7:30 pm.

Commissioner Munir moved and Commissioner Anderson seconded to adjourn to the meeting of July 23, 2015. The motion carried 5-0 and the meeting adjourned at 7:55 p.m.

Attest:

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John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at [www.brisbaneca.org](http://www.brisbaneca.org).